

THE PEGGY GUGGENHEIM INTERNSHIP PROGRAM VENICE 2010

family name _____

first name _____

permanent address _____

telephone _____ fax _____

e-mail _____

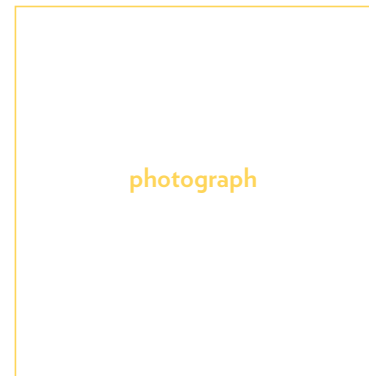
date and place of birth _____

nationality _____ passport no. _____

languages: Italian none fair good fluent

English none fair good fluent

other _____ good fluent



The following documents must be included with this form when mailing your application (incomplete applications will not be considered for selection):

- statement of motivation (a letter specifying your reasons for wanting to participate in the internship program)
- complete curriculum vitae
- university transcripts (optional)
- two letters of reference (signed and in a sealed envelope)

Please list below the names, titles and contacts of two referees. Their confidential letters, and the reference forms provided, must be mailed in a sealed and signed envelope **together** with your completed application.

1. _____

2. _____

Are you applying for a 1-month 2-month 3-month internship?

Months / period of the year you are applying for: _____

signature _____ date _____

Mail original (no faxes) to
 Internship Program
 701 Dorsoduro
 30123 Venezia, Italy
 Telephone 041 2405 401

Peggy Guggenheim COLLECTION

Deadlines

applications must be postmarked by:
 October 15, 2009 for January-April, 2010 applicants
 December 1, 2009 for May-December, 2010 applicants

THE PEGGY GUGGENHEIM INTERNSHIP PROGRAM VENICE 2010

Scope

To provide an opportunity for students from different cultures to gain practical experience of museology and familiarity with an important collection of modern art. Students learn together in a creative international atmosphere and acquaint themselves with the life and culture of Venice.

Program

The practical side of the program involves the operation of the museum during opening hours including the preparation of the galleries before opening, guarding the rooms, answering questions from the public, selling tickets and catalogues, closing the museum at the end of the day, and assisting in administrative matters as well as periodic exhibition installation. Seminars are held to discuss aspects of museology and modern art with special reference to the works in the Peggy Guggenheim Collection. Students have the opportunity to carry out independent research or study programs. Visits are organized to other museums and exhibitions in and outside Venice.

Before contacting the museum for further information please check
<http://www.guggenheim-venice.it/inglese/education/>

Candidates

University students and recent graduates worldwide (non-Italian citizens) who are students of art, art history or related areas. Fluency in English and spoken Italian are pre-requisites. Applicants should be at an early point in their careers, when this experience can be of genuine use to them, and not have already matured to the point where they may expect independent curatorial or administrative responsibilities.

Duration

Minimum one month, maximum three months. Internships begin on the first of the month and end on the last day of each month.

Value

Students will receive as a contribution to their living expenses the following:

for three months: 2250,00 €

for two months: 1500,00 €

for one month: 750,00 €

Application procedure

Application forms are available upon request at the Peggy Guggenheim Collection, Venice, or can be downloaded and printed from www.guggenheim-venice.it. Applications must be submitted either in English or Italian. The completed application form, a statement of motivation, a curriculum vitae, two reference letters (the forms provided by the museum should be signed by the referee and returned together with the reference letter), and if possible university transcripts, should be **mailed together** to the Peggy Guggenheim Collection at the address listed below. Incomplete, faxed or e-mailed applications will not be considered for selection.

The arrival of your application will not be notified.

Deadlines

For those applying for the months of January-April, 2010, please send your application by **October 15, 2009** (postmarked).

For those applying for the months of May-December, 2010, please send your application by **December 1, 2009** (postmarked).

Notification

Both accepted and unsuccessful candidates will be notified via e-mail.

Candidates accepted for January-April will be notified by December 1, 2009.

Candidates accepted for May-December will be notified by February 15, 2010.

No decisions will be made prior to the deadlines.

Further information

If you should require any further information or details regarding the program please contact
 Elena Minarelli, Manager for Education and Special Programs
 tel. +39 041 2405 401
 or email: internship@guggenheim-venice.it

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REFERENCE FORM

STRICTLY CONFIDENTIAL

Please attach this form to your reference letter in a sealed and signed envelope.

Please do not mail it to the Peggy Guggenheim Collection but return it to the candidate.

Applicant's name _____

We would be most grateful if you could answer, in confidence, the following queries in order to aid our selection for the Peggy Guggenheim Collection internship program.

It is modeled on the internships which are a common feature of U.S. museums: young people in their 20s help us in the daily operation of the museum (preparing the galleries prior to opening, guarding the rooms, answering questions from the public, selling tickets and catalogs, closing the museum at the end of the day, helping with administrative matters). The interns also deliver lectures on modern art and museology, and participate in visits to museums and exhibitions. The internship is an opportunity to gain working experience in a distinguished museum of modern art, to live in Venice and to learn with other students of different nationalities. We are therefore looking for intelligent students of a high degree of reliability — outgoing and cheerful, willing and motivated, with a career interest in art history, modern art and museums. They should speak Italian. They should also be at an early point in their careers, when this unique experience can be of genuine use to them, and not to have already matured to the point where they may expect independent curatorial or administrative responsibilities and therefore find the experience disappointing. Please answer the questions below and attach a separate letter with any relevant remarks, keeping in mind the above brief description and the kind of students for which this program is designed.

Do you have any reason to doubt the applicant's honesty or reliability with money or the property of others?

Does the applicant have any restrictive physical disabilities, any record of mental disabilities or drug abuse?

Should you have any questions, please call Elena Minarelli, Manager for Education and Special Programs

at the Peggy Guggenheim Collection on the numbers below or otherwise by email: internship@guggenheim-venice.it

Thank you for your time and assistance.